

# Sandra Thompson Elementary School

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## Reopening Details for Families

We **CAN'T WAIT** to have our students back on campus!! We have missed seeing you in person!

Students and families, please review this important information together to be prepared for your student's return to campus. We have updated procedures for many of our functions, and it is vital that all families review the information.

### **Before Coming to School**

All parents and guardians should complete the student wellness check each morning prior to sending their child to school. It is imperative that all families follow the guidelines for checking their children to ensure that students are not sent to school with any illnesses or symptoms. This will help us to begin and continue in-person learning more successfully, if everyone does their part.

[Parent Guidance – Checking Your Students Before Leaving Home](#)

### **School Campus**

Our school campus within the gates and inside the building will be closed to all parents and visitors. Only students will enter the gates and school hallways. At this time, we will not have volunteers or visitors in our building. Parents needing to conduct business with the office (for example, dropping off an item for a child) can do so by calling 702-799-3430 during the hours of 7:30 a.m. - 4:00 p.m. When entering the office is required (for example, to check a child out early for an appointment), parents who enter the building will follow all visitor procedures (including wearing a mask, following social distancing, and following markers on the floor and posted signs).

**At all times, visitors must wear a mask while on the school campus. This includes while outside waiting for your child at dismissal time.**

### **Morning Arrival**

[Morning Drop-off Map](#)

Students are not allowed on campus until 8:50 a.m. The playground will be closed to students. When students arrive, they will go straight to class unless they need to eat breakfast.

### **Parking Lot Drop Off Procedures**

Our front parking lot will be closed until 8:50 a.m. Once it opens, cars should pull through (and pull forward) to drop students off in the lane closest to the street. This will be a "Kiss and Go" drop off lane, cars will only stop for a moment for students to get out on the side of the vehicle closest to the school. Parents must remain in their cars and cannot stay and wait to watch students walk in. Parents/ guardians can continue to park in marked parking spaces only, or on the streets around campus if they would like to walk their children to the gates. Cars cannot be left parked and unattended unless they are in an actual parking spot.

For parents who choose to walk their children to the gates, they should spread out, follow social distancing guidelines, and wear masks when dropping students off.

**Note: The lane closest to the school is for school buses only.**

## **Student Recommended Entrance Locations**

There are **three** points of entry onto the campus, and **four** points of entry into the school building.

### **Entry Points onto the fenced campus**

- Front Gate
- South Kiss and Go Lane Gate
- Kindergarten Gate – **ONLY** for rooms 1, 2, 3, 4, and 5.

Bus riders will be met at the bus lane by staff members.

### **Entry Points into the building**

- Multipurpose Room near front gate – for breakfast eaters
- 40's pod exterior door – for classes in the 40's (**rooms 41, 43, 44 and 45**)
- 50's pod exterior door – for classes in the 50's (**rooms 52, 53, 54, 55, and 57**)
- Front double doors – for 60's and 70's (**rooms 62, 63, 65, 66, 67, 68, 71, 72, 73, 74, 75, and 79**)
- Front double doors – room 47 (**Mrs. Morgan**)
- Kindergarten classes (except for Mrs. Morgan) will enter their classrooms through the exterior doors on the Kindergarten playground.

***If the number of students entering at any one entry point exceeds the number of allowable students, additional entry points will be established.***

## **Afternoon Dismissal** **[Dismissal Locations Map](#)**

To help avoid large groups gathering for student pick-up, we will use **designated pick-up locations** for students. We will have signs to help parents and families to see pick-up locations. Students will be walked out by 3:21 p.m. and should be picked up promptly.

### **Parking Lot Pick Up Procedures**

Our front parking lot will be closed at **3:00 p.m.** and cars will not be allowed to stay in the drop-off/drive through lanes. Parents/guardians need to park in marked parking spaces only, or on the streets around campus. Cars cannot be left parked and unattended unless they are in an actual parking spot.

### **Student Pick-up Locations**

Parents should spread out, follow social distancing guidelines, and wear masks when picking students up. We will mark pick-up locations and need all adults to help with spacing out for pick-up.

To ensure social distancing and appropriate crowd sizing, please have only one person on campus to pick up your student. High school or middle school siblings should not bring friends with them when they pick up younger siblings.

### **Pre-K and Kindergarten**

- Pre-K and Kindergarten students will be picked up in front of the school, near front tree beds.
- This includes the following classrooms: Ms. Wiesenthal (1); Mrs. Gerboc (2); Mrs. Roberts (3); and Mrs. Morgan (47).
- Waiting parents should practice social distancing and wait outside of the marked lines on the concrete.

### **Grades 1-3 in the 40's and 50's Classrooms (except room 47)**

- Students in these classrooms will be lined up and excused one class at a time near the front double gate (see dismissal map for specific location).
- Currently this includes the following classrooms: Mrs. Gonzalez (44); Mrs. Rodriguez (45); Ms. Ortega (52); Mrs. Orbon (54); Mrs. Childers (55); and Ms. Albert (57).

### **Grades 4-5**

- Students in grades 4 and 5 will be lined up and excused one class at a time near the south kiss and go lane (see dismissal map for specific location).
- This includes Ms. Barrett (41); Mrs. Sugden (43); Mrs. Reardon (53); Mrs. Rebollo (71); Mrs. Hashimoto's class (73, guest teacher Mrs. Demoure); and Ms. Leimbach (63)

### **Grades 1-3 in the 60's and 70's Classrooms**

- Students in these classrooms will be lined up and excused one class a time, in a staggered manner, at the **North Gate**. **\*This is a new exit this year**
- Currently this includes the following classrooms: Mrs. McBride (62); Ms. Callahan (65); Mrs. Kochenower (66); Mrs. Douridas (68); Ms. Flener (72); Ms. Jones (74); and Mr. Irwin (75).

### **Bus Riders & Classes with Bus Riders**

- Bus riders will be escorted to the bus by their classroom teacher or assistant. Students also in these classrooms who are being picked up by a parent will meet the parent at the front of the school.
- Currently this includes the following classrooms: Ms. Nichols (4); Mrs. Peterson (5); Ms. Leiva (67); and Ms. Martinez (79).

### **Bike Riders**

- Bike riders will be dismissed separately and allowed to walk to the bike rack and exit the campus

To avoid congestion during dismissal, some classrooms have been given specific exit and parent pickup locations. If the pickup location differs from those listed above, the teachers of these classrooms will communicate with the parents so parents know the correct pickup location.

### **Bus Lane**

The bus lane and entrance to the bus lane are reserved for school buses only. Please do not use the lane or entrance portion of the lane to pull in and drop off or pick up students

### **Traffic Safety**

Our student safety is very important to us, and we appreciate your support to ensure that all traffic laws are followed to keep our students safe. **U-Turns within a school zone are illegal and a hefty fine may be assessed by CCSD Police or Metro.**

### **Food Services**

**Breakfast** will be served in the multi-purpose room, practicing social distancing, between 8:50 – 9:05 a.m. Parents/guardians should remind students to eat breakfast if they need to do so when they arrive at school. At this time, **lunch** will be served in some classrooms as well as in the multi-purpose room, practicing social distancing. Weather permitting, we will also utilize the courtyard to take advantage of open air seating while practicing social distancing.

If your child has a food allergy, please inform the teacher prior to their return to the building.

### **Safety and Wellness**

Custodians will follow high level procedures to clean the building daily. Thorough sanitization will take place on a daily basis, and Friday evenings will be used to deep clean. Students will be reminded to socially distance themselves (3 ft.) in all locations. Handwashing and sanitizing will be conducted regularly.

Parents are encouraged to visit the CCSD website to access the CCSD Implementation Guide which provides specific details regarding daily cleaning.

### **Face Coverings**

Students and staff will be required to wear a face mask while on campus at all times, except during breakfast and lunch services (following social distancing guidelines).

**Face coverings with exhalation vents, those that are open at the top or bottom (such as bandanas or clear plastic face shields without an approved face covering underneath), or those that do not cover the face from the bridge of the nose to under the chin may not be worn.**

Face coverings must comply with all applicable CCSD policies, regulations, and dress codes pertaining to student and employee attire.

### **Wellness Breaks....RECESS!!**

Students will be provided structured outdoor activities to participate in during wellness breaks, weather permitting. Students will follow social distancing and other safety guidelines and be supervised by the classroom teacher and other school staff. Equipment will not be shared between students.

### **Restroom Use**

Students will use the restroom independently (no full-class restroom breaks will be permitted). Appropriate markers will be placed outside of the restrooms for students to socially distance until the restroom is available.

### **Water**

For the safety and well-being of our students, water fountains have been disabled for the remainder of this school year. Students are encouraged to bring their own water bottles from home. Each classroom will have an ample supply of sealed water bottles to provide in the event a student does not have a water bottle. Students will be encouraged to regularly hydrate.

### **Student Materials**

Students returning to in-person learning will check back in their chromebooks if they were issued a school chromebook. For the most part, chromebooks will not be needed to be taken home on a regular basis.

All instructional materials, including textbooks, chromebooks, math manipulatives, or other basic supplies are required to be provided for each individual student and **cannot be shared**. We will provide our students with their individual supplies.

Parents should not feel obligated to provide any cleaning products other than possibly additional facial tissue. All cleaning and sanitization supplies will be provided by CCSD to ensure the safety and well-being of all students and staff.